



Gloucester Public School Enrolment Policy for Non Local Enrolment

Gloucester Public School is supported by guidelines outlined in the NSW Department of Education Policy, Enrolment of Students in NSW Government Schools. This policy has been developed in consultation with the Gloucester Public School community/P&C to ensure that student enrolments maintain a balance with the available classroom and playground space.

Enrolment Ceiling

The enrolment ceiling for Gloucester Public School is currently (2017) 362 with 14 classes/class teachers. The enrolment ceiling, is based on the available permanent accommodation at the school, with 14 classrooms, 1 computer lab/room and 2 special purpose rooms for withdrawal, Release from face to Face, Reading Recovery, Learning and Support and Quick Smart. Additional staffing and building allocations cannot be made to the school unless the school enrolment exceeds its current level because of local enrolments.

Enrolment Buffer

The enrolment buffer for Gloucester Public School is currently (2017) 10.

Non Local Limit

A current limit of 10 non local places has been negotiated for Gloucester Public School in 2017. Class sizes will determine if an application is to be considered. Please present to the school for enrolment boundaries.

Non Local Placement Panel

A non local placement panel exists at Gloucester Public School. It consists of the School Principal (or executive member), the P&C President or an executive member of the P&C and the Learning and Support Teacher (LaST).

Criteria for Non Local Enrolments

The following criteria have been agreed upon by the Placement Panel in consultation with staff and P&C. When making decisions affecting non local enrolment applications at the school, these criteria will be used in order of priority, considered against the general well being of the school's existing students.

1. Siblings already enrolled at the school.
2. Safety and supervision of the student before, during and after school.
3. Compassionate circumstances.
4. Welfare of existing students and staff – behaviour of applicant, size of classes, time of year, WHS matters.

The Principal will ensure that these criteria are applied reasonably without bias to all applicants. Parents/Carers will be provided with a written explanation of the decision.

Waiting Lists

Waiting lists will be established for non-local applicants. Parents/Carers will be advised in writing if their child is to be placed on the waiting list and the position on the list. Waiting lists are current for one school year. (e.g. January – December)

Appeals

Appeals should be made in writing to the Principal. The Principal shall provide assistance as appropriate to enable an appeal to be set out in writing. The Principal will seek to resolve the matter. If unresolved at the local level, the Great Lakes Network Public School Director will consider the appeal and make a determination. The Director will determine, after consultation with relevant Principals and school communities as necessary, whether the criteria has been applied fairly. The Director, Ms Kerrel Haire can be contacted on 02 65917600.